

The Slocan Valley Seniors' Housing Society

Duties and Qualifications of a Director Fact Sheet



The Board of Directors is accountable for the finances, legalities, planning, fundraising, and policy decisions of the Society.

Specific duties of a Director include:

- Attend and participate in monthly board meetings,
- Read relevant information in preparation for board meetings,
- Attend organizational planning sessions,
- Serve on at least one committee,
- Participate in ongoing Director education,
- Participate in society events,
- Prepare for and attend the Annual General Meeting,
- Serve for a two-year term

Attributes of an ideal Director include:

- An interest in serving your community and an ability to work with others.
- A passion for helping others.
- A belief in the principles and values of the Society as set out in our Constitution, Vision and Mission Statements,
- Some previous board experience, especially with a nonprofit society and/or charity would be helpful and you should be able to send and receive email correspondence, because we use email for much of the board's work.
- You will also need to be a current member of The Slocan Valley Seniors' Housing Society for at least 30 days prior to your election or appointment.

Under the Societies Act Directors must be qualified

- "43" (1) A person must not be a director of a society if the person is not qualified under either section 44 or the bylaws to be a director.
- (2) A director of a society who is not, or who ceases to be, qualified under either section 44 or the bylaws to be a director must promptly resign

Under the Societies Act, Persons qualified to be directors

- "44" (1) A person is qualified to be a director of a society only if the person is an individual who is at least 18 years of age.
- (2) Despite subsection (1), an individual who is 16 or 17 years of age is qualified to be a director of a society if provided for in the regulations.
- (3) Despite subsections (1) and (2), an individual is not qualified to be a director of a society if the individual is
- a. found by any court, in Canada or elsewhere, to be incapable of managing the individual's own affairs,
 - b. an undischarged bankrupt, or
 - c. convicted in or out of British Columbia of an offence in connection with the promotion, formation or management of a corporation or unincorporated entity, or of an offence involving fraud, unless
 - i. the court orders otherwise,
 - ii. 5 years have elapsed since the last to occur of
 - (a) the expiration of the period set for suspension of the passing of sentence without a sentence having been passed,
 - (b) the imposition of a fine,
 - (c) the conclusion of the term of any imprisonment, and
 - (d) the conclusion of the term of any probation imposed, or
 - iii. a pardon was granted or issued, or a record suspension was ordered, under the Criminal Records Act (Canada) and the pardon or record suspension, as the case may be, has not been revoked or ceased to have effect.

The Slocan Valley Seniors' Housing Society Director Application Form



The Slocan Valley Seniors' Housing Society will have positions available for volunteer directors from time to time. To assist the Board Development Committee in reporting to the membership those candidates who are willing to stand for Directorships, please assist us by completing this form and submitting it to the current chair of the nominating committee as soon as possible.

Name: _____
Street Address: _____
Mail Address: _____
City: _____ B.C.
Postal Code: _____
Email address: _____

Home Phone number: _____
Other Phone number: _____

Feel Free to attach a supplementary sheet if more space is needed to answer questions;

Board functional areas you are interested in? _____

(Fundraising, Granting, Communication, Governance or other(Describe))

Why are you interested in serving on the board of the Slocan Valley Seniors' Housing Society?

Do you meet the following requirements? Please check.

Will have been a Member of the Society for at least 30 days prior to election or appointment? Yes

Available to attend regular meetings (1 to 2 per month)? _____ yes/ no

Willing to attend training sessions as required? _____ yes/no

Do you have previous experience in a volunteer organization or as a board member? Please describe

Please describe any skills/abilities you possess (passion for the topic, open mind, professional background) that would be of benefit to the Board. If you have a current resume, please attach same.

I have read the Duties and Responsibilities of a Director fact sheet on the reverse of this application and I confirm I qualify to act as a Director and am willing to fulfill the functions of a Director and abide by the policies and procedures of the Society.

Signed: _____ Dated _____ 20__

Thank you for your interest.

Please return this form and all attachments to: the Chair, Board Development Committee, The Slocan Valley Seniors' Housing Society, 3650 Passmore Old Road, Winlaw, B.C. V0G2J0, or email boarddev@svhousing.ca.