

**Slocan Valley Seniors Housing Society
Meeting of the Board of Directors**

Monday, December 17, 2018

Present: Rita Moir, Penny Tees, Julian Ross, Sue Harder, Sally Mackenzie, Joanne Feenstra, Merina Matthew, Wilf Rimmer, Huguette Marr, Paul Wilkinson, Ruth Hackett

Regrets: Mabel Kabatoff & Eric Clough

Guests: Tamara Smith

Meeting called to order at 6:08pm

1. **Agenda** - *Moved by Wilf, seconded by Merina, that the agenda be approved with the addition of Tech Committee consideration and call from Vince Salvo, plus an in-camera session. CARRIED.*
2. **Approval of Minutes** - *Moved by Wilf, seconded by Ruth, that the regular and in-camera minutes of November 19, 2018, and the E-Vote minutes of December 6-7 be approved. CARRIED*
3. **Slocan City Suites**
 - **Update** – Tamara’s spoke to her written report, including the move-in of the third building on January 1st, resolution of the drainage problem and more.
 - **Site meeting** – went ahead on December 11th.
 - **Policy Committee** – Ruth reported on the progress of merging the policies of merging the policies for Passmore Lodge and Slocan City Suites. We have received a grant for \$1810 from CBT for the administrative work to do the final formatting, cross-referencing, table of contents, copying, and distribution of the policies, plus the tenant handbooks. We anticipate the cost to the Society to be about \$450. Tamara will do this work, which is to be completed by March 30th.
 - **CIP/AAP Grant report for 2016** – Penny has submitted the final report for the 2016 grant of \$10,000 we received from Slocan Village through the CIP grants. It was used for engineering and construction costs, and we have now received the \$1000 holdback on the grant.

NOTE: Tamara left the meeting at this point.

4. Financial Reports & Business

Sally presented the financial reports. *Moved by Merina, seconded by Sue, that the financial reports be accepted as presented. CARRIED*

5. Admin Report – The report was reviewed along with the final report on Outreach programs for the 2017 CIP grant.

- *Moved by Merina, seconded by Julian, that Nora be advised to proceed with hiring someone to shovel the sidewalks. CARRIED*
- *Moved by Penny, seconded by Sue that the memberships for Wendy Byrne and Delia Roberts be approved. CARRIED*
- *Moved by Joanne, seconded by Paul, that the Admin report be received. CARRIED*

Passmore Lodge

- **Retrofit upgrades** – covered in the admin report
- **Fencing** – covered in the admin report
- **Lighting** - covered in the admin report
- **Painting** – The posting hasn't gone out yet. Paul will get Nora to move this forward.
- **20th Anniversary Celebration** – Rita, Sue, Penny and Merina agreed to work on planning a 20-year anniversary celebration for Passmore Lodge. The date has been set for Saturday, July 27, 2019.

Society business

- **Board Development Committee** – Wilf reported on the committee's work, including Terms of Reference, Board sustainability, director education, and director guide. *Moved by Wilf, seconded by Merina, that the board approve the Terms of Reference with minor edits.*
- **Retreat Planning** – The Board Development Committee is planning the board retreat Feb 23rd. All directors are invited to the planning meeting on January 12th at 1:00pm at the Lodge.
- **Holiday Social** – The social on November 24th had a very positive tone and was enjoyed by tenants from both Passmore Lodge and Slocan City Suites, directors, volunteers, and staff.
- **Tech Committee** – Wilf requested that the board consider having a tech committee. This will be considered at the next meeting.
- **Call from Vince Salvo** – The Rotary Village seniors' housing society in Castlegar would like to meet with us some afternoon in January – March. Rita will work out a date with him.
- **Other** –
 - Penny noted that we have members who have indicated on their membership forms that they are willing to volunteer. Penny will send their contact info to Wilf, to maintain the volunteer list.
 - The CBAL writing program that Joanne Feenstra is facilitating is being held at the Lodge on Mondays for the winter term.

6. **In-Camera** – The board moved in-camera for a personnel and contractual items.

7. **Adjournment** – The meeting adjourned at 8:47 pm.

Next Meeting: Monday, January 21st 6:00 pm

Future agenda items:

Housing roundtable proposal
Tech committee

Rita Moir

President

Penny Tees

Secretary