

DRAFT

**Slocan Valley Seniors Housing Society
Meeting of the Board of Directors**

Monday, June 17, 2019

Present: Rita Moir, Penny Tees, Sally Mackenzie, Ruth Hackett, Sue Harder, Joanne Feenstra, Paul Wilkinson, Julian Ross, Mabel Kabatoff, Huguette Marr

Regrets: Merina Matthew

Guests: Nora Lilligren, Eric Clough, Tamara Smith, Bob Inwood, Mayor Jessica Lunn, Councilor Joel Pelletier

Meeting called to order at 6:05pm

1. Introductions

2. Agenda - *Moved by Julian, seconded by Ruth, that the agenda be approved with date corrections. CARRIED.*

3. Approval of Minutes - *Moved by Penny, seconded by Sue, that the regular minutes of May 13, 2019 and the in camera meetings of May 13, 2019 and June 3, 2019 be approved. CARRIED*

4. Passmore Lodge

- **Admin Report and Presentation by Nora Lilligren** – Nora spoke to her written report and provided an update on the retrofit.
 - *Moved by Ruth, seconded by Huguette, that the Admin report be received. CARRIED*
- **Update from BC Housing portfolio manager** – All info has been submitted for project funding, but there is no word back yet.
- **Suite inspection follow-up** – Details in the Admin report, re window slides and screens; access to the hallway door of one unit has been addressed.
- **Exterior paint/stain** – Kersten is working on this.
- **Interior lights** - Details in the admin report. Kersten will be doing the work, at the lighting company's expense.
- **Interior painting and prep work** – Details in the admin report. A work party was set for July 4th and 5th for clearing the common room to ready it for painting on July 8th.
- **20th Anniversary Signage** – Signs have been designed by Sue and her son, to announce the Anniversary Celebration, and for office hours, parking, and no smoking. *Moved by Sue, seconded by Mabel, that the board accept the design for signage for Passmore Lodge as presented, and proceed with printing. CARRIED*
- **Update on emergent water issue** – Paul updated the board on a challenging water system problem that is causing serious hammering. Tenants have been alerted, the water needed to be turned off this evening, and arrangements are being made for a plumber to come. It is possible that the pressure tank needs replacing.

NOTE: Nora left the meeting at 6:30

5. Slocan City Suites and Housing in Slocan

- **Update** – Tamara spoke to her written report. The landscaping has been the main activity this month, but water restrictions have held up the planting of the micro-clover. It seems that the tenants are integrating well into the village.
 - *Moved by Joanne, seconded by Julian, that the Manager's report be received.*
- **Slocan Housing** – Mayor Lunn gave an update on the plans for the upgrade of the Wellness Centre grounds. Eric Clough has been hired to design the plans. Councilor Joel Pelletier spoke to the re-formed housing commission, which is now moving the ideas forward. They have identified 8 Village lots south of the condos, and Eric has designed drawings for three triplexes with 2- and 3-bedroom units for mixed housing. The commission is working with M'Kola to apply for funding for a feasibility study, and they hope to access funding for the full project next year. They expressed a hope that the SVSHS might consider partnering after the project is built, in whatever ways might be possible (maintenance, management, etc.). It was agreed that we all want to stay informed about what each of our organizations is doing.

Note: Mayor Lunn, Councilor Pelletier, Eric Clough and Tamara Smith left the meeting at this point.

6. **Financial Reports & Business**

Sally presented the financial reports. She will follow up with questions with our bookkeeper, especially in regards to the Passmore Lodge chequing account. *Moved by Sally, seconded by Ruth, that the financial reports be accepted as presented. CARRIED*

7. Society business

- **Board Development Committee** – Joanne reported that the committee is still reviewing its terms of reference. They are compiling items for the board manual and are making an annual calendar of board activities and responsibilities.
- **Tech committee** – Julian reported that Tamara and Wilf have connected, and Tamara has agreed to take on the tech admin work, with Sally as back up. The committee is listing and categorizing the duties for the tech admin. It was noted that the tech admin person will have access to the board's email, so on the rare occasion that something should be seen only by the board, we may need to use phone or personal email.
- **Policy Committee** – Ruth reported that the policy manual is ready for approval (prior to final proof read). There has been no major change since the board saw it during the consultation period, except that the cannabis policy now separates medicinal cannabis to be dealt with individually. *Moved by Ruth, seconded by Penny, that the policy manual be adopted, with implementation upon distribution. CARRIED*
- **20th Anniversary** – Sue provided an update that planning is well underway and going smoothly.
- **Mandate Committee** – Rita will coordinate a committee meeting.

- **Training / info session re PIPA and FOI** – Sally has a call into BCNPHA, and will also check with BC Housing.
- **RENT Conference** – Penny, Julian, and Ruth are interested in attending the RENT conference September 9th in Kelowna. Registration opens the end of July, and we will need to be attentive to getting our registrations and request for subsidy in right away.
- **AGM Planning** – Penny will coordinate a meeting. Bob Inwood has indicated he is interested in being on the board.

NOTE: Bob Inwood left the meeting at this point.

8. In-Camera – The board moved in camera to discuss a personnel matter.

9. Adjournment – The meeting adjourned at 8:53 pm.

Next Meeting:

Monday, July 15th 6:00 pm

Future agenda items:

Housing roundtable proposal

Possible appointment of Bob Inwood as Director

President

Secretary