

**Slocan Valley Seniors Housing Society
Meeting of the Board of Directors**

Tuesday, September 3, 2019

Present: Rita Moir, Penny Tees, Sue Harder, Joanne Feenstra, Paul Wilkinson, Julian Ross, Mabel Kabatoff, Huguette Marr, Merina Matthew, Bob Inwood, Ruth Hackett, Sally Mackenzie

Guests: Nora Lilligren, Sam Simpson

Meeting called to order at 6:05pm

A moment of reflection was taken to recognize Eric Clough, who died on August 18th. His contributions to the society are unsurpassed. His memorial is set for Sunday, October 6th at 3:00pm at the Vallican Whole.

1. **Agenda** - *Moved by Sally, seconded by Ruth, that the agenda be approved with a few additions. CARRIED.*
2. **Approval of Minutes** - *Moved by Penny, seconded by Huguette, that the regular and in camera minutes of July 15, 2019 be approved. CARRIED*
3. **Passmore Lodge**
 - **Admin Report by Nora Lilligren** – Nora spoke to her written report. She is receiving estimates for replacing the fascia at the same time that the eaves troughing is done. Costs may be more than \$3000. Sue will follow up on this with the building committee. *Moved by Merina, seconded by Julian, that the Admin report be received. CARRIED*
 - **Suite inspections** – The inspections with Gord Ihlen went very well. Letters have been sent to all tenants identifying items that need to be remedied. Follow up inspections will take place on September 10th. It was noted that a letter of complaint from a tenant was received in late July and has been responded to by following the process that has been used for all units.
 - **New Members** – *Moved by Penny, seconded by Sue that memberships for Ray Kosiansic, Elaine Marasek, Carole Mitrunen, Leo Mitrunen, Patricia Morrison, Dale Norman, Vince Salvo, Joan Snyder, Marion Williamson, and Gary Yakimchuk be approved. CARRIED.*
 - **Fire Smart assessment** – A written report will follow the assessment of Passmore Lodge, grounds and carport by Aaron Bebelman. Sue, Ruth and Nora attended the assessment. The carport has had two new fire extinguishers installed since the assessment.
 - **Administrator hiring** – Sally reported that eleven applications were received, and four applicants were interviewed and reference checked. A recommendation will be brought to the in-camera meeting.
 - **Maintenance contractor** – With Kersten's resignation, a hiring process needs to be set in place. *Moved by Sally, seconded by Merina that the maintenance position be re-posted, and that the building committee proceed with the hiring. CARRIED*

- **Loose dogs in neighbourhood** – Rita and Paul followed up with the owners of a dog who has been a nuisance and who targeted one of our tenants. The tenant had contacted various others to try to address the problem (RCMP, RDCK, etc.), but none responded. No further issues have occurred since Rita and Paul approached the owners.
- **Outreach programs** – Programs will begin after Thanksgiving, and are advertised in the SV Recreation’s Leisure Guide.
- **Estate settlement and car** – All of the necessary information has been sent to our lawyer Leon Piggott, to try to get this matter settled.
- **20th Anniversary report** – Sue reported that the expenses have come in under budget, so we will be able to issue honorariums to the musicians as we had hoped to do. The event was a great success.

NOTE: Nora left the meeting at 6:45.

4. Slocan City Suites

- **Update** – the board reviewed Tamara’s written report.
 - *Moved by Ruth, seconded by Huguette, that the Manager’s report be received.*

- 5. Financial Reports** - Sally reported on the financial statements. She will follow up to get clarity on the accounts payable regarding audit costs. There have been delays with the audit this year due to the need to settle discrepancies with BC Housing regarding expenses and payments during the Slocan project. *Moved by Sally, seconded by Ruth, that the financial reports be accepted. CARRIED*

6. Society business

- **Board Development Committee** – Joanne reported that we have received only one application for director, from Sam Simpson. The board will consider endorsing the application at the in-camera session. Merina will not be able to run again, so we will have at least one vacancy.
- **AGM Planning** – Penny reported on the AGM planning and noted the list of reports to be given.
- **Tech committee** – No report this month.
- **Policy Committee** – Penny gave an update and reported that the final report has gone to CBT for the grant we received.
- **Mandate Committee** – *Moved by Sally, seconded by Joanne, that the board take the following motion to the AGM for direction:*
To examine the possibility and implications of expanding the mandate of the Slocan Valley Seniors’ Housing Society to include a broader range of housing and needs.

CARRIED

- **October 21st board meeting** – The meeting will include the election of the executive and appointment of committee assignments. Signing authority will need to be changed following the meeting.

- **Training / info session re PIPA and FOI** – Sally has a call into BCNPHA, and will also check with BC Housing to see if any webinars or other pro-d is available.
 - **RENT Conference** – Julian and Ruth are registered for the RENT conference September 9th in Kelowna. The board discussed the potential of advocacy at the conference for staff time for small societies like ours, especially when major projects like the energy retrofits are funded.
 - **Other Pro-D** – Joanne and Tamara are signed up for the financial portal session on October 14th.
7. **In-Camera** – The board moved in-camera to discuss personnel, director and tenant matters.
8. **Adjournment** – The meeting adjourned at 8:37 pm.

Next Meeting:

Tuesday, October 22nd 6:00 pm (NOTE: Date changed due to federal election)

Future agenda items:

Housing roundtable proposal

President

Secretary