

Slocan Valley Seniors Housing Society
Meeting of the Board of Directors
By ZOOM

Monday, May 19, 2020

Present: Rita Moir, Penny Tees, Joanne Feenstra, Julian Ross, Mabel Kabatoff, Huguette Marr, Ruth Hackett, Sally Mackenzie, Sue Harder, Bob Inwood, Sam Simpson (Sam left the meeting at 6:40)

Meeting called to order at 6:06pm

- 1. Agenda** - *Moved by Joanne, seconded by Ruth, that the agenda be approved with a few additions. CARRIED.*
- 2. Approval of Minutes** - *Moved by Sam, seconded by Penny, that the regular and in camera minutes of the meeting held April 20, 2020 be approved. CARRIED*
- 3. Financial Reports** – Joanne presented the reports, with comparative budget statements for the Society, Passmore Lodge and SCS. It was agreed that a session specific to understanding the balance sheet would be useful, so Joanne will follow up to set a zoom meeting.

The new procedures due to Covid-19, and the bill paying are going well, and give Joanne a stronger understanding of all of it, but it has required a lot of extra time for all involved, including the preparation for the audit. *Moved by Joanne, seconded by Sam, that the Financial Reports for April be accepted. CARRIED*

A motion to approve the insurance package from Marsh is required. They are offering extra cyber insurance if we wish to purchase it. That discussion was referred to the IT committee to bring a recommendation for an E-vote if they conclude we should add it to our policy. *Moved by Sue, seconded by Bob, that the insurance package for the coverage we currently have be approved. CARRIED*

We need to increase the credit card limit for Passmore Lodge to allow for more purchases within a month, since our maintenance demands have increased. *Moved by Huguette, seconded by Joanne, that the credit card limit for Joyce Johnson be increased to \$2000, and that the credit card limit for Tamara Smith remain at \$1000. CARRIED*

4. Passmore Lodge

Admin Report – The report was reviewed and discussed. A subcommittee of Bob, Huguette, and Mabel will explore the options regarding the anthill. The Building committee will pursue the matter of the roof venting for the dryer. Sally will ask Joyce to make the duct cleaning a high priority when it is possible.

Moved by Bob, seconded by Julian, that the refrigerator in Unit 5 be replaced at a cost of \$700. CARRIED

Moved by Penny, seconded by Huguette, that the Admin report be received. CARRIED

5. Slocan City Suites

- **Manager's Report** – The board reviewed the report. *Moved by Joanne, seconded by Bob, that the Manager's report be received. CARRIED*

6. Society business

- **IT Committee** – The \$13,200 from CBT for their Social Response Program still has some money left to help mitigate impacts of the pandemic restrictions. Bookkeeping has increased and it is recommended that the budget for that be increased by \$300. *Moved by Julian, seconded by Ruth, that \$300 be allocated for bookkeeping from the CBT Social Response Program money. CARRIED*

Five iPads have been purchased and are being used to help directors participate in zoom meetings. Thanks were extended to the board, and to Tamara for setting them up. The garden upkeep is going well with Dustin. A detailed report on the monies spent from the grant will come to the next meeting.

- **Building Committee** – Bob reported that the committee will continue with the gates as requested. It was suggested that the committee pursue the long-standing matter of the sewer system smell, and that they consider repaving of the parking lot to address drainage.
- **Mandate Committee** – No further action, but questions were raised regarding the status of the Slocan Affordable Housing Committee and whether we might be involved, especially in operating it, if the project goes forward.
- **Regional Housing Needs Assessment** – The preliminary report on the surveys is out, and Makola is continuing its focused input.
- **Virtual RENT conference** – On Tuesday, June 16th workshops will be available for free to all members. Directors and staff can register individually for the sessions they wish to participate in.
- **Ready, Set, Build** – This course will be online at the end of June as a series of modules. Sally is interested, and possibly Julian and Joanne. *Moved by Penny, seconded by Ruth, that the board support the Ready, Set, Build course for board members who are interested, at a cost of \$120 +GST each. CARRIED*
- **Policy Committee** – Ruth reported that the committee has worked on the Tenant Handbook and it is close to being finished.
- **Garden committee** – Sue reported on the good work Dustin has done in the garden. Barb Metcalf purchased flowers for the area on the south end. The tree in the pond area has died and Dustin will remove it. The garden committee will pursue the possibility of filling the pond and cleaning up that area.
- Sally updated the board on the signing of the updated contract with the Administrator, which will be completed soon.

7. **In-Camera** – No in-camera meeting required.

8. **Adjournment** – The meeting adjourned at 7:50 pm.

Next Meeting:

Monday, June 15, 2020 6:00 pm

President

Director